

Content Outline

[Insert publication name]

[Insert date or edition number]

TIMELINE

- 1st drafts expected from WGC: [Insert date]
- 1st drafts expected back from client with feedback/edits: [Insert date]
- 2nd drafts expected from WGC: [Insert date]
- 2nd drafts expected back from client with feedback/edits: [Insert date]
- 3rd drafts expected from WGC: [Insert date]
- 3rd drafts expected back from client with feedback/edits: [Insert date]
- Final draft expected from WGC: [Insert date]

CONTENT REVIEWERS

- [Insert approver 1 contact information]
- [Insert approver 2 contact information]

PAGE SUMMARY

- Cover page: [Insert title and description]
- Page 1: [Insert title and description]
- Page 2: [Insert title and description]
- Page 3: [Insert title and description]
- Page 4: [Insert title and description]
- Page 5: [Insert title and description]

DETAILS

- **Cover page:** [Provide important details, such as:]
 - Suggested title
 - Topic guidance
 - Graphics you intend to include
 - SME credentials and contact information, if applicable
 - Links to related resources in shared space
 - Space parameters or intended word count
- **Page 1:** [Provide important details, such as:]
 - Suggested title



- Topic guidance
- Graphics you intend to include
- SME credentials and contact information, if applicable
- Links to related resources in shared space
- Space parameters or intended word count
- **Page 2:** [Provide important details, such as:]
 - Suggested title
 - Topic guidance
 - Graphics you intend to include
 - SME credentials and contact information, if applicable
 - Links to related resources in shared space
 - Space parameters or intended word count
- **Page 3:** [Provide important details, such as:]
 - Suggested title
 - Topic guidance
 - Graphics you intend to include
 - SME credentials and contact information, if applicable
 - Links to related resources in shared space
 - Space parameters or intended word count
- **Page 4:** [Provide important details, such as:]
 - Suggested title
 - Topic guidance
 - Graphics you intend to include
 - SME credentials and contact information, if applicable
 - Links to related resources in shared space
 - Space parameters or intended word count
- **Page 5:** [Provide important details, such as:]
 - Suggested title
 - Topic guidance
 - Graphics you intend to include
 - SME credentials and contact information, if applicable
 - Links to related resources in shared space
 - Space parameters or intended word count